

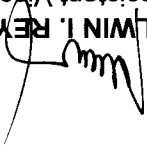
**BID BULLETIN NO. 1  
For LBP-HOBAC-ITB-GS-20180814-02**

<b>PROJECT</b>	:	One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of Various Airconditioning Units at <b>LANDBANK Balanga (Bataan) Branch</b>
<b>IMPLEMENTOR</b>	:	<b>Procurement Department</b>
<b>DATE</b>	:	<b>September 13, 2018</b>

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- Section VI (Schedule of Requirements), Section VII (Specifications), Form No. 2 (Schedule of Bids) and Checklist of the Bidding Documents (Items 5 & 6 of the Technical Component and Item 2 of the Financial Component) have been revised. Please see attached revised specific sections of the Bidding Documents.

  
**ALWIN I. REYES, CSSP**  
 Assistant Vice President  
 Head, Procurement Department and  
 HOBAC Secretariat



## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Delivery Period and Destination
One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of the following Airconditioning Units complete with Standard Accessories per Manufacturer's Standards at LANDBANK Balanga Branch: 5.0 TR Split-Type, Floor-Mounted (Inverter-Type) 2.0 TR Split-Type, Wall-Mounted (Inverter-Type) Installation of Feeder Line including Drain Pipe Dismantling of existing units	4 units 2 units 2 sets 5 units	Delivery Site: Don Manuel Banzon Avenue, Doña Francisca Subdivision, Balanga City, Bataan Contact Person: Ms. Nenita C. Lopez Contact No.: (047) 237-2522 Delivery Period: Thirty (30) calendar days upon receipt of Notice to Proceed

**Conforme:**

\_\_\_\_\_  
 Name of Bidder  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized Representative  
 \_\_\_\_\_  
 Position

# Specifications

Statement of Compliance	Specification
<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(iii)</p>	<p>One (1) Lot Supply, Delivery, Installation, Testing and Commissioning of the following Airconditioning Units complete with Standard Accessories per Manufacturer's Standards at LANDBANK Balanga Branch:</p> <p>4 units - 5.0 TR Split-Type, Floor-Mounted (Inverter-Type)</p> <p>2 units - 2.0 TR Split-Type, Wall-Mounted (Inverter-Type)</p> <p>2 sets - Installation of Feeder Line including Drain Pipe</p> <p>5 units - Dismantling of existing units</p>

Scope of works, minimum specifications and other requirements per attached Terms of Reference (Annexes A-1 to A-15)

The following documents shall be submitted inside the eligibility/technical envelope:

- a) Copy of purchase orders, contracts or other related documents to prove that the offered brand of Airconditioning Unit (ACU) has been in the Philippine market for at least ten (10) years prior to the deadline for the submission of bids.

- b) List of at least five (5) large institutional clients (e.g. fastfoods, BPOs, hospitals, funeral parlors, banks and government offices) with addresses, contact persons and telephone numbers including Certificates of Satisfactory Performance issued by the said clients using the brand being offered by the prospective ACU contractor (with minimum of 4 units installed).

- c) Latest Certificate of Satisfactory Performance issued by the Head of PMED, if the bidder has existing or completed contracts with LANDBANK.

- d) List of at least three (3) highly-trained technicians (regular employees) with their respective bio-data and National Certificate II (NC II) for Refrigeration and Airconditioning Servicing issued by TESDA.

- e) List of 24/7 Customer Contact Center and at least twenty (20) service centers in key cities of the country (with complete addresses and contact numbers), viz:

- > NCR and Luzon – 10
- > Visayas – 5
- > Mindanao – 5

- f) Manufacturer's authorization or back-to-back certification to prove that the bidder is an authorized seller/distributor of the offered product and/or other supporting documents to satisfy the said requirement.

- g) Brochure or any other official documents coming from the manufacturer showing the technical specifications of

<p>Please state here either                  "Comply" or "Not Comply"</p>	<p>the offered product:</p> <p>h) Print-out of the homepage of manufacturer's website showing the URL (web address):</p> <p>i) Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available.</p> <p>Bidders which fail to submit these certifications/documents shall be automatically disqualified.</p> <p>The winning bidder must affix a sticker/tag/label with company name and after-sales contact numbers or equivalent form of marking on each of the airconditioning units.</p>
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**Conforme:**

\_\_\_\_\_  
 Name of Bidder

\_\_\_\_\_  
 Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
 Position

**Form No. 2**

**SCHEDULE OF PRICES**

LBP-HOBAC-ITB-GS-20180814-02  
Revised 09.13.18

1 Item No.	2 One (1) Lot Installation, Commissioning of the following Units complete with Standard Manufacturer's Standards at LANDBANK Balanga Branch:	3 Country of Origin	4 Quantity	5 Unit price EXW per item	6 Cost of local labor, raw material and component	7 Total price EXW per item (cols. 4 x 5)	8 Unit prices per item final destination and unit price of other incidental services	9 Sales and other taxes payable per item if Contract is awarded	10 Total Price delivered Final Destination (cols. 8 + 9)
1	5.0 TR Split-Type, Floor-Mounted (Inverter-Type)	_____	4 units	N/A	N/A	N/A	P _____	P _____	P _____
2	2.0 TR Split-Type, Wall-Mounted (Inverter-Type)	_____	2 units	_____	_____	_____	_____	_____	_____
	Installation and Commissioning Costs	_____	6 units	_____	_____	_____	_____	_____	_____
	<b>Installation of Feeder Line including Drain Pipe</b>	_____	<b>2 sets</b>	_____	_____	_____	_____	_____	_____
	Dismantling of existing units	_____	5 units	_____	_____	_____	_____	_____	_____
	<b>TOTAL</b>	_____	_____	_____	_____	_____	P _____	P _____	P _____

Please credit payment to:

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

LBP Branch \_\_\_\_\_

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Position

## Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements

### • Legal Document

3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

3.b Class "A" eligibility documents as follows:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

### • Technical / Financial Documents

3.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall be submitted even if the bidder has no on-going contract.

3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GFPB. (sample form - Form No. 4).

3.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

3.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).

3.g Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

3.h Copy of purchase orders, contracts or other related documents to prove that the offered brand of ACU has been in the Philippine market for at least ten (10) years prior to the deadline for the submission of bids.

3.i List of at least five (5) large institutional clients (e.g. fastfoods, BPOs, hospitals, funeral parlors, banks and government offices) with addresses, contact persons and telephone numbers including Certificates of Satisfactory Performance issued by the said clients using the brand being offered by the prospective ACU contractor (with minimum of 4 units installed).

3.j Latest Certificate of Satisfactory Performance issued by the Head of PMED, if the bidder has existing or completed contracts with LANDBANK.

3.k List of at least three (3) highly-trained technicians (regular employees) With their respective bio-data and National Certificate II (NC II) for Refrigeration and Airconditioning Servicing issued by TESDA.

3.l List of 24/7 Customer Contact Center and at least twenty (20) service centers in key cities of the country (with complete addresses and contact numbers), viz:



- > NCR and Luzon – 10
- > Visayas – 5
- > Mindanao -5

3.m Manufacturer's authorization or back-to-back certification to prove that the bidder is an authorized seller/distributor of the offered product and/or other supporting documents to satisfy the said requirement.

3.n Brochure or any other official documents coming from the Manufacturer showing the technical specifications of the offered product.

3.o Print-out of the Homepage of manufacturer's/brand owner's website showing the URL (web address).

3.p Bureau of Product Standards (PS), Underwriters Laboratories (UL), European Conformity (CE) or ISO certifications, whichever is available.

4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);

5. Revised Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.

6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.

7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder);

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS);

7.b Income Tax Return for 2017 filed manually or through the BIR EFPS.

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)

2. Duly filled out Revised Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)